



### **The Role:**

We're seeking an energetic, innovative, business-minded finance leader to complement the executive leadership team as the Company looks to steer sustainable immediate and long-term growth.

As a member of the executive leadership team, the **Chief Financial Officer (CFO)** provides strategic financial expertise, business acumen and leadership to the organization. The CFO will be intimately involved in strategic business planning; balancing growth and market opportunities along with long-term stewardship of the Company's assets and financial strength.

### **Key Duties:**

- Provides leadership in the development of short and long-term strategic objectives
- Direct and oversee the entire finance and accounting functions of the Company
- Develop short and long-term action plans for operation efficiency, including revenue growth and cost saving opportunities
- Deliver well-supported budgets, plans and forecasts, along with regular progress updates and action recommendations as appropriate
- Analysis of the performance of the business, in particular providing trend analysis, development of KPI's, system enhancement and problem solving
- Prepare detailed investment portfolio reports and presentations
- Provide recommendations to the CEO on ways to enhance financial performance
- Ensure that financial records are in compliance with regulatory requirements and accounting and financial practices appropriate within the industry
- Implementation of changes to accounting policies and standards such as IFRS 17 and of changes to regulatory guidelines
- Develop accounting and finance policies and procedures and monitor internal compliance to ensure accurate and timely financial statements
- Oversee and provide support to direct reports
- Other duties and projects assigned by the CEO

**Skills & Abilities:**

- Excellent analytical, problem solving and decision making skills with the ability to identify trends
- Ability to exercise sound judgment and make decisions based on accurate and timely analysis
- Strong interpersonal skills; ability to communicate and manage well at all levels of the organization
- High level of integrity and dependability with a strong sense of urgency and results-orientation
- Ability to self-assess and assume responsibility for own development when appropriate

**Experience & Qualifications:**

- Accounting Designation (CPA)
- Bachelor's degree in accounting, finance or business
- 5+ years' experience in senior financial management
- Bilingual (English and French) is preferred

**Benefits:**

- An opportunity to work at a local growing company where you have the ability to impact change
- A generous compensation package including salary, health benefits and RRSP program
- Staff wellness program

If this exciting opportunity to join a great organization that has seen consistent growth year-over-year is of interest to you, please send your resume and cover letter in confidence to Shaun MacPhee, CEO by **November 30, 2018**.

[Shaun.macphee@semutual.nb.ca](mailto:Shaun.macphee@semutual.nb.ca)

We would like to thank all applicants for their time and interest, however only those under consideration will be contacted.

SouthEastern Mutual Insurance Company (SEM) is a well-established growing insurance company that has been serving New Brunswick policyholders since 1938. SEM is a financially strong mutual property and casualty company with its head office in Riverview, NB. We offer residential, farm and commercial protection and coverage through a dedicated network of agents and brokers.